

Job Description for volunteer IT worker

Do you have an interest in how technology can enable people with mental health problems access information, develop their skills and support them become more independent? Would you like to help them use modern technology? By using your knowledge and expertise in IT and other access technology, you can help reduce people's isolation and exclusion in a world increasingly reliant on computers.

What Will You Be Doing?

Providing ongoing IT support on a one to one basis to our service users in the Acton office. Many of our service users have no knowledge of computers and would require basic support and guidance. You would support our service users through our IT learning pack which includes basis computer introduction as well as accessing emails, Facebook, Twitter, You tube.

What Skills/Experience Are Needed?

Empathy and understanding of the needs of people suffering with mental illness
Good communication and interpersonal skills
Computer literate
Enjoy teaching/showing others basis IT skills
Able to identify problems
Kindness
Patience

What Will You Gain from the Role?

A chance to give something back; A chance to make a difference; Working in an office environment; Working with a variety of people; Working with people with mental health needs.

What Support Will You Be Given?

Induction.; Supervision and help from your Manager and other CAPE staff; Regular updates; Training as appropriate.

When Will You Be Needed?

We have 3 available slots
Monday - 2pm-5pm
Wednesday 2pm-5pm
Friday - 2pm - 4.30pm

How Many Hours A Week Are You Needed?

3 hours

Where based?

CAPE -Community Activities Project Ealing.
239 a/b High Street Acton London W3 9BY